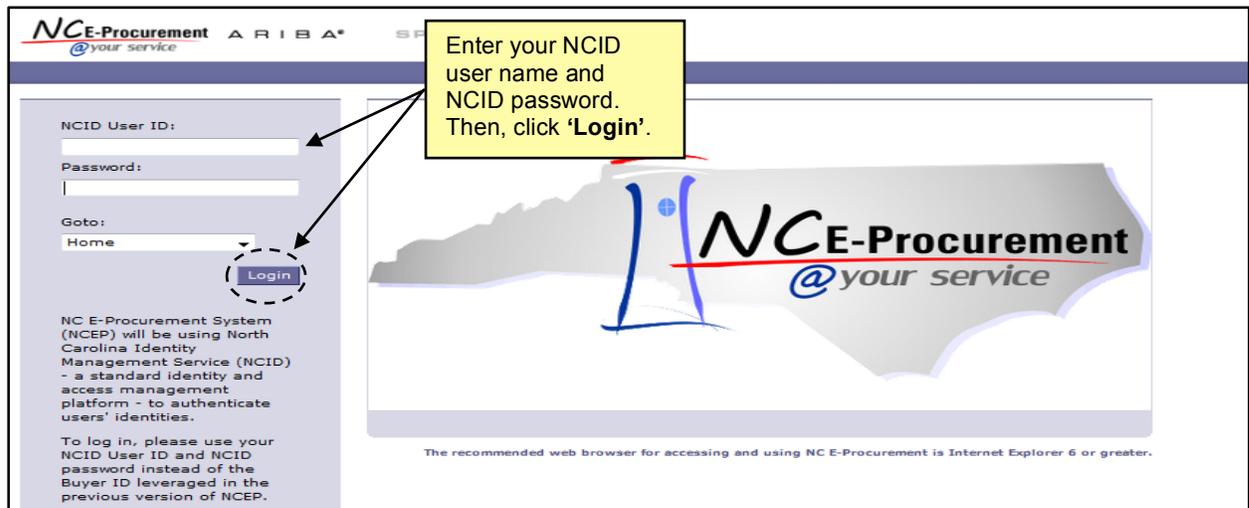




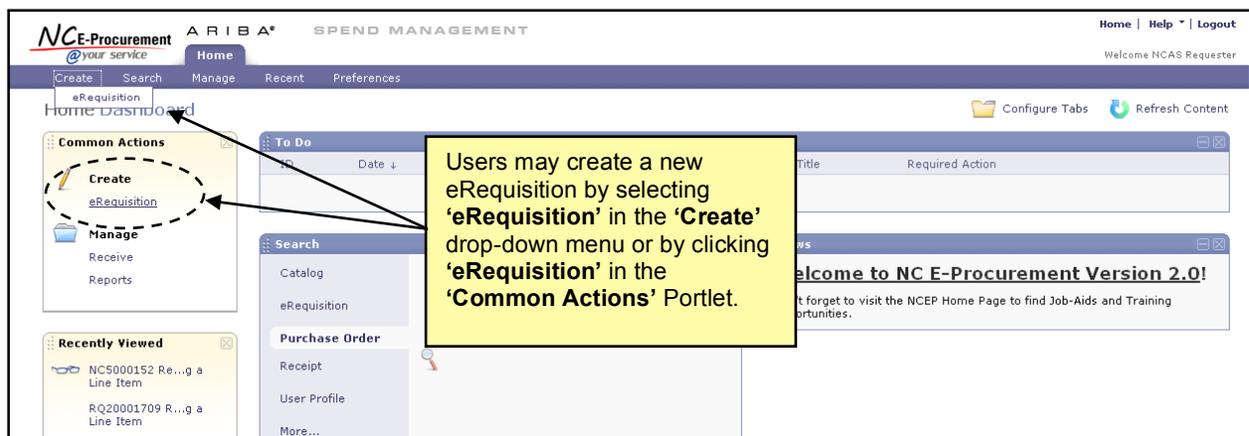
## NC E-Procurement @ Your Service Guide to Access the Correction Enterprises 001A Punchout Catalog

Correction Enterprises has a Punchout Catalog available to users in NC E-Procurement under state term contract 001A. The steps below will help to guide you to the Correction Enterprises Punchout Catalog.

1. From the NC E-Procurement Login Page, enter your NCID login credentials. Then, click '**Login**'.



2. From the NC E-Procurement Dashboard, click '**eRequisition**' from the '**Create**' Shortcut Menu on either the Menu Bar or the '**Common Actions**' Portlet.





## NC E-Procurement @ Your Service Guide to Access the Correction Enterprises 001A Punchout Catalog

- You may type either '**Correction Enterprises**' in the Keyword Search box OR '**001A**' in the Contract ID Search box. Click '**Search**'.

**Catalog Home**  
Catalog ▾ correction enterprises **Search** Options  
Supplier Part #:   
Contract ID:

**Catalog Home**  
Catalog ▾  **Search** Options  
Supplier Part #:   
Contract ID: 001A

Click '**Search**' to return the Correction Enterprises Punchout Catalog Link.

**Note:** You may need to edit the search options if the '**Contract ID**' search box is not immediately available. To do this, click '**Options**', and select each additional Search Field you would like on your Catalog Home menu.

- Click on the '**Correction Enterprises (Punchout Catalog) – 001A**' link to access the Correction Enterprises Punchout Catalog.

Your search path: [Catalog](#) > "correction enterprises"

**Supplier Punchout Catalog Resources**

▼ **NC Department of Public Safety (1)**

< **Correction Enterprises (Punchout Catalog) - 001A** >

Click on the link to access the Punchout Catalog.

- You will be directed to the Correction Enterprises Punchout Catalog.